

Communications Coordinator



- Establish and drive a multi-channel media and communications strategy
- Create opportunities to centre First Nations voices, perspectives and knowledge
- Full time fixed term 12 month contract
- \$112,576 pa + 11% super + generous salary packaging benefits + bonus leave

About Us

Children's Ground is working to create an environment where families realise their aspirations for the next generation of children to be free from trauma and suffering, enjoy equity and safety, be able to grow into adulthood happy and healthy, and have agency over their social, cultural, political and economic life. To learn more about Children's Ground and the work we do, visit our website: <https://www.childrenground.org.au>.

We celebrate First Nations children and families and back their vision and talent to transform their communities from extreme stress and economic disadvantage to communities of opportunity and wellbeing.

Children's Ground operates in Central Australia and across the Top End, with support provided by a Melbourne-based Shared Services team.

About the Job

We have an opportunity for a savvy, outcomes driven Communications professional to join our Partnerships & Communications (PIC) team to enable us to continue achieving our ambitious vision.

Reporting to the Director of PIC and working closely with a small and talented team, the communications Coordinator will focus on building ongoing communications, fundraising and relationships to ensure Children's Ground's sustainability into the future.

The successful incumbent will:

- Coordinate social media and traditional media communications



- Develop and execute the CG Communications strategy and key priorities
- Support First Nations community to control and have agency over their representation
- Centre and elevate the voice of First Nations peoples within Children's Ground
- Manage and increase the profile and positive public image across external audiences
- Coordinate the preparation of publications and reports;
- Help coordinate standards and processes for internal communications
- Manage and mitigate reputational risk
- Manage and oversight all communications policies and procedures for quality and compliance
- Support the development and management of an organisation-wide communications calendar, and
- Support and contribute to the development and implementation of the investment, fundraising and partnership strategy.

About You

You will have a passion for social justice and the rights of First Nations people and will be highly motivated by making change.

To be successful in this position, you will be a highly experienced communications and/or media professional, preferably with experience in a not-for-profit environment. Your excellent written and verbal communications skills will allow you to capture and continue to amplify First Nations voices, ensuring cultural knowledge is accurately represented and narratives shifted. You will be focussed on backing and coaching First Nations people making sure First Nations voices and perspectives are included in everything we do. A creative thinker and problem solver you will have the ability to work to tight timeframes and deadlines and balance priorities in a small team environment.

We invite you to walk with us on this unique journey...

Please apply [via - SEEK](#) where you will be asked to upload a resume and a cover letter detailing why you want to work with Children's Ground and how your skills and experience match the position description located on our website.

Applications will be reviewed and shortlisted as they are received, and the position filled as soon as we meet the right candidate with applications closing on Wednesday 4th October at 5pm.

In line with our workforce development strategy, Children's Ground strongly encourages and supports Aboriginal and Torres Strait Islander applicants to apply.