

People & Culture Coordinator – Alice Springs



- Fantastic opportunity to work with a growing First Nations-led not-for-profit organisation
- Support team performance across entire Employment Cycle
- Generous salary \$90,971.00 pro rata plus 10.5% super & generous salary packaging benefits, 'bonus' leave & relocation support
- Part time, 30.4 hours per week | fixed term 12 month

About Us

Children's Ground is working to create an environment where families realise their aspirations for the next generation of children to be free from trauma and suffering, enjoy equity and safety, be able to grow into adulthood happy and healthy, and have agency over their social, cultural, political and economic life. To learn more about Children's Ground and the work we do, visit our website: <https://www.childrenground.org.au>

About the Job

Work with the People & Culture Manager on the delivery of the full employment lifecycle for employees and volunteers in the Central Australia office.

You will work autonomously and collaboratively with the team to strengthen the organisations People & Culture capabilities across recruitment, systems, compliance, policy & timesheet management. You will actively participate in a positive workplace culture and have a unique and strategic focus in identifying, creating, and supporting First Nations positions within Children's Ground in line with our workforce development strategy.



About You

The successful candidate will possess a relevant qualification and/or a proven track record in the recruitment and onboarding of staff and volunteers. You will be early to mid in your career with an energetic and innovative approach. You will be passionate and display a commitment for building relationships and diversity with an interest in community services.

We invite you to walk with us on this unique journey

To apply, tell us why you want to work for Children's Ground and why you are the best person for the job (no longer than 2 pages) via [-SEEK](#) where you will be asked to upload your response and current resume. The selection criteria points do not need to be individually addressed, rather they will help inform your application response.

Applicants will be shortlisted and interviewed as we receive them.

In line with our workforce development strategy, Children's Ground strongly encourages and supports Aboriginal and Torres Strait Islander applicants to apply.