



Position Description

Position Title:	Community Support Coordinator
Location:	Darwin
Hours:	Full time 38 hr week
Tenure:	24 month contract
Classification:	Level 6

Background

The Children's Ground Approach is Australian designed with First Nations people. We are committed to systems change to ensure dignity, justice and equity for all children and families. Our work focuses on national reform as well as evidencing a new way of working. The Children's Ground Approach is a whole of community, whole of life approach. We partner with a community over the course of a generation, led by local expertise, vision and intelligence. Together, we create and deliver an integrated system that is centred on learning, development and wellbeing and which responds to the child and their family through the key transition points from pre-birth to young adulthood. Our approach recognises the cultural, social and economic strength of communities and builds on this to equip children for opportunities locally, nationally and globally.

We celebrate First Nations children and families and back their vision and talent to transform their communities from extreme stress and economic disadvantage to communities of opportunity and wellbeing.

Children's Ground (CG) operates in Central Australia and across the Top End (TE), with support provided by a Melbourne-based Shared Services team.

Central to CG strategy is community wellbeing and development. As family and community environments influence children's early learning and development, supporting people to realise their priorities for their community is paramount. Community development and wellbeing relates to all our operational areas. Reviving, celebrating, and maintaining cultural traditions and life are supported through our everyday practice including through delivery of community development activities.

The key characteristics of CG community development and wellbeing platform are:

- Local governance and leadership
- Community safety
- Social and cultural meeting places
- Comprehensive learning and wellbeing across generations including:
 - Early childhood learning wellbeing and development
 - Childhood learning, wellbeing and development
 - Youth engagement and support
 - Adult engagement and support
 - Nutrition and health promotion
 - Social and emotional wellbeing
- Referral support
- Resource centre
- Employment and economic opportunities

Position Summary

The Community Support Coordinator position ensures that the Family Support Service is delivered with quality and integrity in accordance with the Children's Ground Approach. The role is responsible for the implementation and facilitation of the Family Support Service.

Key Relationships

Directly reports to:	Regional Programs Manager - Top End
Key Internal liaison:	CG staff, Regional Director, Directors, Research and Evaluation Director and Officer
Key External liaison:	Child and Family service providers, Department of Territory Families, families from Minmarama, Kulaluk, Knuckeyes Lagoon and 15 Mile (Palmerston Indigenous Village)

Key Responsibilities

1. Family and children
 - The Family Support Service focuses on the Greater Darwin Region in the following communities: Minmarama, Kulaluk, Knuckeyes Lagoon and 15 Mile (Palmerston Indigenous Village).
 - Family support involves providing support and assistance to families to:
 - help them keep their children safe, at home
 - reunify children in care with their birth family
 - support pregnant mothers to raise healthy and safe children
2. Support CG integrated service delivery
 - Work together with the Children's Ground (CG) Top End Health and Early Learning teams
3. Reporting
 - Maintain accurate, up to date records
 - Participate in the reporting requirements of the Family Support Service funding agreement
4. Work with the Evaluation and Data team in relation to robust data collection and any key projects
5. Relationships and stakeholder management
 - Develop collaborative relationships with service partners, participating in local Service Delivery Forums, to promote service collaboration and integration
 - Liaise with a wide range of organisations and businesses who have a shared interest in following the leadership of community members and the goals of individual community plans
 - Develop, strengthen & maintain relationships
 - Maintain joint working relationships across CG operations
 - Represent CG in key meetings as requested
6. Operational systems and standards
 - Ensure all programs are delivered with quality and integrity
 - Develop community led, governance standards and practice
 - Ensure Policies and Procedures are in place, reviewed, implemented and updated as needed
 - Ensure compliance with relevant regulations, laws and standards
 - Ensure risk management policies and systems are up to date

- Operate within the requirements of CG philosophies, policies and procedures as well as regulatory requirements
7. Contribute to Children's Ground
- Be a positive, innovative and active member of CG and participate and support broader activities of the Darwin office
 - Support a strong, connected, respectful and supportive organisation
 - Participate in professional development programs offered by CG
 - Undertake other tasks as requested to support the delivery of CG

Key Selection Criteria

- Relevant qualifications and experience, such as social work, community development and social science
- Experience working with First Nations communities and an understanding of the effects of colonisation, disempowerment, and intergenerational trauma
- Strong understanding of strength-based and trauma-informed approaches
- Excellent communication and community engagement skills
- Experience in early intervention in relation to child, family and community safety
- Knowledge of child protection issues and the NT child protection system
- Experience in case management
- The ability to develop a strong network for service provider referral

Personal Attributes

- Passionate about social justice and improving outcomes for First Nation communities
- Self-starter who thinks systemically and thrives in an environment that is ambiguous and complex
- Creates and embraces a culturally diverse workforce
- Highly collaborative
- Innovative and thinks adaptively about problem resolution
- Focus on achieving excellence